



Dear Industry Partner:

I am pleased to welcome our valued industry partners to this year's *VEITHsymposium*, *AIMsymposium* and *AVIDsymposium*. Below is information that we hope will help with your planning and enhance your exhibiting experience.

Forms/Shipments/On-site Assistance

The official meeting manual, drayage forms, hotel forms and lead retrieval forms for exhibitors can be downloaded from any of our web sites: www.veithsymposium.org, www.aimsymposium.org, or www.avidsymposium.org. Please attend to these forms as early as possible to ensure the smooth and efficient functioning of our meetings and your exhibiting experience.

The Hilton New York is a union hotel and we are required to comply with Union rules. Therefore, please coordinate your shipping to the hotel with Mr. John Clancy, president of our designated drayage company, Expo Advantage (631-273-2310). A representative from Expo Advantage will be on site to assist with any problems or concerns that may arise.

Booth Locations/Numbers

Booth locations and numbers will be assigned by Expo Advantage and communicated to you prior to the meetings. At the meetings, attendees will receive a floor plan with a listing of all exhibiting companies and their locations.

Exhibitor Badges / Access to General Sessions

Each company will receive four (4) badges (per fully paid 10-ft. space) for their representatives. These badges will allow your representatives full access to the scientific sessions. Additional badges can be obtained for \$695.00 per badge for VEITHsymposium, \$575 per badge for AIMsymposium and \$500 per badge for AVIDsymposium. Please print the names of your representatives on the bottom of the industry registration form. Access to the scientific sessions and the exhibit hall is prohibited without a name badge.

Exhibiting Hours

Please refer to the aforementioned forms or visit our web sites at www.veithsymposium.org, www.aimsymposium.org, or www.avidsymposium.org.

Security

Security guards will be assigned to the exhibit hall during non-scheduled exhibiting hours. Access to the hall will be prohibited from the close of exhibits until one (1) hour prior to reopening the follow-ing morning.

If I can be of assistance, please contact me at (914) 426-0311 or by e-mail - maxsml@msn.com.

Sincerely,

Steven

Steven Levine
(914) 426-0311